

Welcome!

General PTO Meeting
September 3rd, 2025
9:00-9:45 a.m.



Agenda

- Welcome - Ariel Dlugasch
- Introduction of PTO Board - Brittany Pace
- Introduction of PTO Committees - Ariel Dlugasch
- Business Partners' - Gina Florez
- Budget and Fundraising - Allen Hoorn
- Budget Adjustment Request - Allen Hoorn
- Events - April Vradenburg and Sumyr Moffitt
- Spirit Night - Courtney Roog and Blaire Teeters Crotty
- Adjourn - Brittany Pace

2025/2026 Executive Board

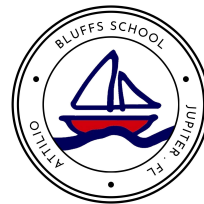
Name	Title	Email
Ariel Dlugasch & Brittany Pace	Co-Presidents	president@jupiterpto.com
April Vradenburg & Sumyr Moffitt	Co-VPs of Events	events@jupiterpto.com
Robyn Yousef & Jen Beilinson	Co-VPs of Fundraising	shirts@jupiterpto.com
Allen Hoorn	Treasurer	treasurer@jupiterpto.com
Gina Florez	Business Partner Coordinator	businesspartners@jupiterpto.com
Melissa Healey & Katrina Ventola	Co-Volunteer Coordinators	volunteers@jupiterpto.com
Suzanne Harris & Jessica Arcidiacono	Co-Secretaries	secretary@jupiterpto.com
Pamela Buckman	Principal of BCI	pamela.buckman@palmbeachschools.org
Nina Montez	Principal of LES	nina.montez@palmbeachschools.org

2025/2026 Non-Board Positions

Name	Title	Email
Randi Karmin & Kristin Gamble	Co-Adopt-A-Class Chairs	adoptaclass@jupiterpto.com
Courtney Roog & Blaire Teeters Crotty	Spirit Night Coordinators	dineforcash@jupiterpto.com
Jamie Gilbert & Keri Morrison	TSAW Chairs	tsaw@jupiterpto.com
	Bait Shop Committee Chairs	
Kristy Baynham	LES Teacher Liaison	kristy.baynham@palmbeachschools.org
Ali Farris	BCI Teacher Liaison	alexandria.farris@palmbeachschools.org

Business Partners

- \$15,000 Budgeted Goal for 2025/2026
- \$10,250 already promised from 18 Business Partners



Business Partners - We'd love your help!



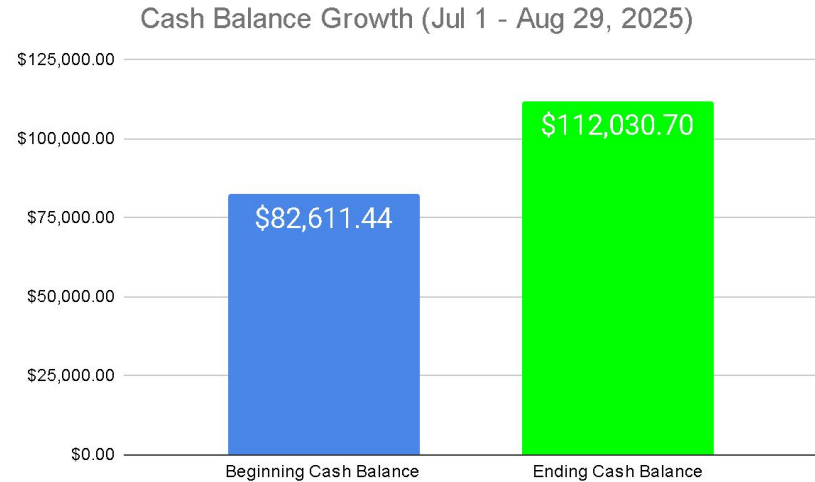
Do you know of a local business that would be interested in becoming a Business Partner?

Lighthouse Partner \$1,000	Pelican Partner \$500	School Partner \$250
3'x5' business banner displayed at both schools for the school year.		
Ability to send home up to three (3) flyers to all students and parents during the school year.	Ability to send home up to three (3) flyers to all students and parents during the school year.	Ability to send home one (1) flyer to all students and parents during the school year.
Business logo and name on the PTO website with clickable link for the school year.	Business logo and name on the PTO website with clickable link for the school year.	Business logo and name on the PTO website with clickable link for the school year.

Reach out to Gina at businesspartners@jupiterpto.com or scan the QR Code.

Budget Update: Current Cash Balances

- Beginning Cash Balance: \$82,611.44
 - - Checking: \$1,858.03
 - - Savings: \$80,753.41
- Ending Cash Balance: \$112,030.70
 - - Checking: \$8,051.94
 - - Savings: \$103,978.76
- Net Change in Cash: +\$29,419.26



Income & Expenses Highlights

Income Highlights (July–Aug):

- Uniform Sales – \$40,726.50
- Business Partners – \$10,020.00
- School Supply Kits – \$5,568.02
- Other Income – \$1,831.22

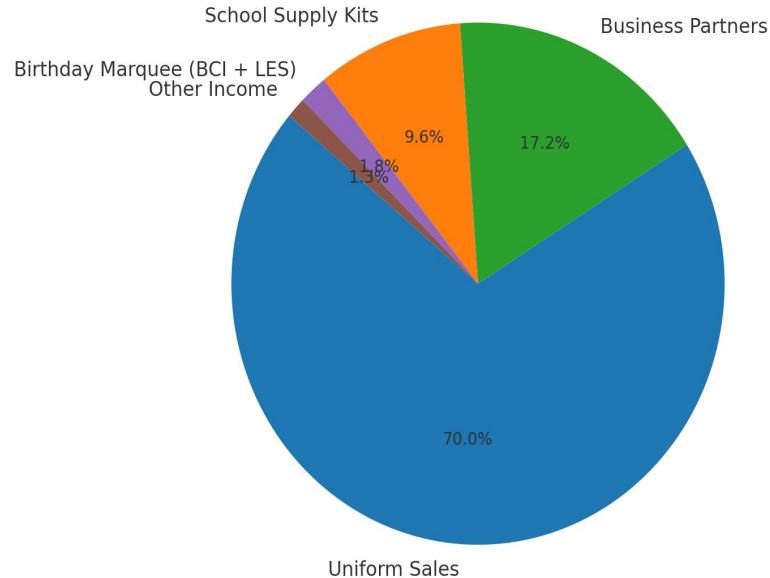
Total Income: \$58,145.74

Expenses Highlights (July–Aug):

- BCI Enhancements – \$20,621.71
- LES Enhancements – \$10,008.47
- Fun Fair Deposits – \$4,732.02
- Other Expenses – \$7,715.20

Total Expenses: \$43,077.40

Income Breakdown (July–Aug 2025)



Key Notes & Updates

- Credit Cards: First FY26 payment posts on September 6, 2025
- Website Refund: \$936 expected in September
- New Payment Option: Zelle now accepted
- Reconciliation: All accounts balanced through Aug 29, 2025
- Variance: \$0 – books are balanced 
- FY25 Annual Financial Report completed in July and available for review.

Budget Amendment

Your Budget, Your Authority

- The Approved Budget belongs to the General Membership- you approve it
- The Executive Board manages the funds within that budget
- Our Bylaws, which also belong to you, require the Executive Board to seek your approval for major budget changes

When We Need Your Approval



Your Bylaws, Your Authority

- Changes < \$250 can be approved by the President and Treasurer together
- Changes >\$250 but <\$1000 must be approved by the Executive Board
- Changes >\$1000 must be approved by both the Executive Board and the General Membership in official meetings.

Amendment Request

- What Changed from May (Budget Approved) to today (Amendment Request)
 - The Executive Board voted at August Board Meeting to pay sales tax to our suppliers on purchases for resale
- Why?
 - Allows PTO to avoid registering as a Florida dealer, which would require charging Sales Tax to parents and teachers on Uniform Sales
- Request
 - Increase Uniform Sales category by \$1500 (7.5%) in FY26
- Impact
 - No immediate price changes for families - just re-allocates PTO funds

Events Update

Event	Date/Time	Location	Who?
Fun Fair 	10/24/25 4:30pm-7:30pm	Lighthouse Elementary School	All BCI and LES students and families
BCI and LES Holiday Shop	12/1-12/5	BCI and LES	All Students
Sweetheart Dance	1/31/26 5:00pm-8:00pm	Majestic Ballroom	Daughter and Special Someone
Baseball Family Night 	TBD	Roger Dean Stadium	All BCI and LES students and families
Boys' Night Out	TBD	TBD	Son and Special Someone

Spirit Nights (And Days!)

Date	Location and Time
9/16/25	Chipotle @ Alton (4 - 8 p.m.) 
9/23/25	Sunset Slush (11 a.m. - 8 p.m.) 
10/14/25	Culver's (4 - 8 p.m.) 
11/18/25	Chick fil A @ Gardens Mall (5 - 8 p.m.) 
12/9/25	Gardens Pizza @ Abacoa (4 - 8 p.m.) 
1/13/26	Jersey Mike's @ Abacoa (4 - 8 p.m.) 
2/7/26	C.R. Chicks @ Abacoa (11:30 a.m. - 9 p.m.) 
3/10/26	Culver's (4 - 8 p.m.) 
4/2/26	16 Handles (2 - 8 p.m.) 
4/17/26	Five Guys (4 - 8 p.m.) 
5/7/26 and 5/8/26	Blue Pointe Bar and Grill (4 - 8 p.m.) 

Deals and Discounts!



Here's Your
Schoolwide Offer

Flo's PTO
Loyalty Program

SHARE THIS PROMO CODE AND ENJOY

FREE SHIPPING
ALL DAY, EVERY DAY

FOR EVERYONE IN YOUR SCHOOL & YOUR FAMILY TOO!

Your School's Promo Code is **FUN4LH**.



2562 W. Indiantown Rd.
Suite B5
Jupiter, FL 33458
561-406-5656

How It Works:

1. Customers mention Lighthouse Elementary or Beacon Cove Intermediate when ordering.
2. Smallcakes tracks purchases under your school's name.
3. Smallcakes donates a percentage of total school-related sales to Lighthouse Elementary/Beacon Cove Intermediate.

Thank you for coming!

We look forward to many more opportunities to
work together to benefit our schools!



SUBSCRIBE TO OUR **WEBSITE** AND FOLLOW US ON **SOCIAL MEDIA**

THE PTO WILL BE SHARING IMPORTANT INFORMATION THIS SCHOOL YEAR IN NEWSLETTERS SENT OUT THROUGH OUR WEBSITE AND ON OUR SOCIAL MEDIA PAGES. PLEASE SUBSCRIBE AND FOLLOW SO YOU DON'T MISS IMPORTANT INFORMATION ABOUT EVENTS AND FUNDRAISERS!
USE THE QR CODE AND HANDLES BELOW.



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