

Meeting Minutes

Lighthouse Elementary / Beacon Cove Intermediate PTO

Executive PTO Board Meeting: Friday, September 6th, 2024 @ Beacon Cove (8:45am)

1. Welcome

Call to Order: 8:45am

Executive Board Members Present: Ariel Dlugasch, Keri Morrison, Katrina Ventola (via Google Meet), Olga Sokolova, April Vradenburg, Brittany Pace, Jen Beilinson, Robyn Yousef, Momo Yamakawa, Pamela Buckman (Beacon Cove Intermediate Principal)
Executive Board Members Absent: Nina Montez (Lighthouse Elementary School Principal)

Non-Executive Members Present: Jamie Gilbert (TSAW Committee Chair), Randi Karmin (Adopt-A-Class), Kate Gilbert (Web Designer)

2. Introduction of New Member

- Kate Gilbert – Web Designer
 - Suggested additions to website
 - Language Translation
 - Social Media
 - T-Shirt Best Sellers
 - Meeting Minutes
 - Bylaws

3. August Executive Board Meeting and August General Meeting Minutes

Review and approval of August 23rd and August 28th meeting minutes

MOTION: A motion was made by Robyn to accept the August 23rd and August 28th meeting minutes as presented. The motion was seconded by Keri. The motion was unanimously approved.

4. Principals' Reports

A. Beacon Cove Intermediate – Pamela Buckman

- PMI Testing completed
- Lost 2 units – (3rd grade and 5th grade)

B. Lighthouse Elementary – Nina Montez

- No Report Given

5. Treasurer Report – Olga

- \$73K in checking account
- \$100K in savings account
- \$25K in CD
- \$41K in uniform sales since July 1, 2024
- \$6,500 in Business Partner income since July 1, 2024
- Bylaws and previous financial records discussion
 - Form 990 needs to be submitted for prior fiscal year
 - Amazon Business account to be used going forward

6. Fun Fair – Ariel

- Jupiter Bounce secured
- DJ secured
- Food vendors secured

- Rentals secured
- Positive behavior art center details to be determined
- Teacher experience process to be determined
 - One line for ticket purchases
 - Two members to pull tickets together
 - Possibility of purchasing teacher experience tickets with wristbands
- Cake Walk
 - Donation from Costco requested
 - Smaller, individual desserts to take right away and not come back
 - Possible new names
 - "Sweet Stroll"
 - "Cookie Crawl"
- Possibility of selling t-shirts
- Wristband early bird special
- Table for Beacon Cove (smencils and shoelaces)
- PTO Volunteer sign-ups

7. Volunteers – Ali

- Parents must set up portal in Raptor after registering
- Parents must register for each school
- Parents must renew each year

8. Bylaws - Robyn

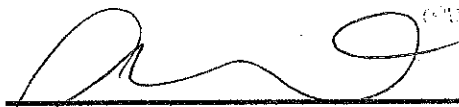
- Committee to be created to make suggested edits and present to Board
- General Meeting vote required

9. Next PTO Board Meeting


- Executive Board Meeting
- 10/7/2024 at LHE

10. Adjourn

Adjourned: 10:24am


 Ariel Dlugasch, President

11/8/24
 Date


 Brittany Pace, Secretary

11/8/24
 Date

LHE/BCI PTO Executive Board 2024-2025

President: Ariel Dlugasch

VP of Events: April Vradenburg

VP of Fundraising: Keri Morrison and Jen Beilinson

Treasurer: Olga Sokolova

LHE & BCI Secretary: Brittany Pace

BP Coordinator: Robyn Yousef

Volunteer Coordinators: Katrina Ventola & Momo Yamakawa

Lighthouse Elementary School Principal: Nina Montez

Beacon Cove Intermediate School Principal: Pamela Buckman

NON-Board Positions:

Adopt-A-Class: Randi Karmin/Courtney Davis

Social Media Specialist: Sabrina Barron

Dine for Cash Coordinator: Courtney Roog

Events Chair: Andrea Anderson

Business Partner Chair: Diana Docea

TSAW Committee Chair: Jamie Gilbert

Web Designer: Kate Gilbert

Teacher Liaison: Kristy Baynham (LHE)

Teacher Liaison: Ali Farris (BCI)