

**Meeting Minutes**  
**Lighthouse Elementary / Beacon Cove Intermediate PTO**  
**Executive PTO Board Meeting: Friday, May 2<sup>nd</sup>, 2025 @ BCI (8:45am)**

**1. Welcome**

**Call to Order: 8:53am**

**Executive Board Members Present:** Ariel Dlugasch, Brittany Pace, Jen Beilinson, Robyn Yousef, Momo Yamakawa, April Vradenburg, Katrina Ventola, Olga Sokolova, Keri Morrison, Nina Montez (Lighthouse Elementary School Principal), Pamela Buckman (Beacon Cove Intermediate Principal)

**Executive Board Members Absent:**

**Non-Executive Members Present:** Jamie Gilbert (TSAW Chair)

**2. April Executive Board Meeting Minutes**

**Review and approval of April 4<sup>th</sup> meeting minutes**

**MOTION:** A motion was made by Robyn to accept the April 4<sup>th</sup> meeting minutes as presented. The motion was seconded by Jen. The motion was unanimously approved.

**3. TSAW Planning – Jamie**

- Volunteers needed for setup and clean up at BCI

**4. VP of Fundraising Report – Jen**

- Ordering Mint and Pink shirts in less expensive dri-fit option
- Looking to order long sleeve dri-fit with a hoodie in one color

**5. Treasurer Report – Olga**

- \$216K+ in all account balances (excluding Monster Dash)
- \$47K+ in Uniform Sales
- \$18K+ received to date from Business Partners
- \$4K+ received in Dine for Cash
- \$1,800+ in BCI Birthday Marquee
- \$1,200+ in LHE Birthday Marquee
- \$4K+ in bank account interest and credit card rewards this year
- \$9K+ in estimated gross receipts from Boys Night Out (\$5K+ in estimated expenses excluding shirts sold after event and police invoice)

**6. Volunteer Coordinators' Report – Katrina and Momo**

- Volunteer Appreciation breakfast went well (possible to use a raffle of some kind of incentive to encourage attendance next year)

**7. Principals' Reports**

**A. Lighthouse Elementary – Nina Montez**

- Proposal for sunshades as major project in budget for next school year (~\$50K)

**B. Beacon Cove Intermediate – Pamela Buckman**

- Proposal for Media Center furniture as major project in budget for next school year (~\$20K+)

**8. Budget Proposal – Olga**

- Proposal will show revenue and expenses separately (see 2025-2026 Budget)

**MOTION:** A motion was made by Robyn to allocate \$50K per school for major project proposals to occur in either the end of the 2024/2025 school year budget or 2025/2026

school year budget. The motion was seconded by Katrina. The motion was unanimously approved.

**MOTION:** A motion was made by Keri to accept the 2025-2026 School Year Budget as presented. The motion was seconded by Jen. The motion was unanimously approved.

**9. May 7<sup>th</sup> Meeting Structure – Ariel**

- Email to go out to nominated persons
- Votes will be counted by 2 members of the General Membership, who will be voted on, and overseen by the Principals of the schools

**10. Upcoming General Meetings**

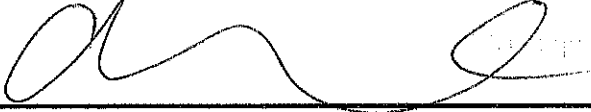
- 5/7/2025 – 6pm at Beacon Cove Intermediate

**11. Next PTO Executive Board Meeting**

- TBD


**12. Adjourn**

Adjourned: 10:45am

 6/30/25

Ariel Dlugasch, President

Date

 6/30/25

Brittany Pace, Secretary

Date

**LHE/BCI PTO Executive Board 2024-2025**

President: Ariel Dlugasch

VP of Events: April Vradenburg

VP of Fundraising: Keri Morrison and Jen Bellinson

Treasurer: Olga Sokolova

LHE & BCI Secretary: Brittany Pace

BP Coordinator: Robyn Yousef

Volunteer Coordinators: Katrina Ventola & Momo Yamakawa

Lighthouse Elementary School Principal: Nina Montez

Beacon Cove Intermediate School Principal: Pamela Buckman

**NON-Board Positions:**

Adopt-A-Class: Randi Karmin/Courtney Davis

Dine for Cash Coordinator: Courtney Roog

Events Chair: Andrea Anderson

Business Partner Chair: Diana Docea

TSAW Committee Chair: Jamie Gilbert

Web Designer: Kate Gilbert

Teacher Liaison: Kristy Baynham (LHE)

Teacher Liaison: Ali Farris (BCI)