

Meeting Minutes
Lighthouse Elementary / Beacon Cove Intermediate PTO
General PTO Meeting: Wednesday, September 29, 2025 @ Lighthouse Elementary
(8:30am)

1. Welcome

Call to Order: 8:30am

Executive Board Members Present: Ariel Dlugasch, Brittany Pace, April Vradenburg, Sumyr Moffitt, Robyn Yousef, Jen Beilinson, Allen Hoorn, Gina Florez, Melissa Healey, Suzanne Harris, Nina Montez (~~Lighthouse Elementary Principal~~), Pamela Buckman (~~Beacon Cove Intermediate Principal~~)

Executive Board Members Absent:

Non-Executive Members Present: Multiple Committee Chairs, parents, grandparents, and school staff and several members via Google Meet

2. Treasurer's Report - Allen Hoorn

- **Discussion of Back Tax Liability Resolution.** This meeting was called to address the PTO back tax liability related to failure to pay Sales and Use Tax on purchases made for resale during Fiscal Year 2024-2025. While we are tax exempt we still have use tax obligations for purchases made for resale during fundraising activities.

- **Liability Amount - \$1679.51 as of 9/29/25.**

This amount is calculated by combining:

- 1) tax owed
- 2) penalties (fully waived)
- 3) interest through 9/17/25
- 4) interest accrual after 9/17/25 at the rate of \$0.51/day.

- **Background**

There is a specific carve out for PTOs in tax code which allows PTO's to pay for items intended for resale instead of registering as a dealer. Last year the PTO Treasurer worked to resolve this issue and did not receive a full answer on the issue. Upon further investigation the PTO Executive Board was made aware that while we have no obligation to register as a dealer, we must pay sales tax on purchase of items intended for resale.

- **Budget Amendment Discussion**

PTO General Membership must approve any budget item adjustment greater than \$1000. If approved, Allen will sign and mail check immediately to resolve the issue.

MOTION: Gina Florez motioned to allow electronic voting. Sumyr Moffitt Seconded. Unanimous support from members present at LES. Motion was approved.

MOTION: Robyn Yousef motioned to approve amending the Approved Budget to pay the FDOR Assessment in full immediately, including all accrued interest since 9/17/25. Motion was seconded by Jarrod Dlugasch. Motion was unanimously approved by membership. Motion was approved.

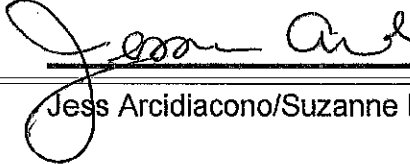
9. Questions from the audience

- none

10. Adjourn - Adjourned: 8:49am


Ariel Dlugasch/Brittany Pace, Co-Presidents

10/3/25
Date


Jess Arcidiacono/Suzanne Harris, Co-Secretaries

10/3/25
Date

LHE/BCI PTO Executive Board 2025-2026

President(s): Ariel Dlugasch & Brittany Pace

VP(s) of Events: April Vradenburg & Sumyr Moffitt

VP(s) of Fundraising: Jen Beilinson & Robyn Yousef

Treasurer: Allen Hoon

LHE & BCI Secretaries: Jessica Arcidiacono & Suzanne Harris

BP Coordinator: Gina Florez

Volunteer Coordinators: Katrina Ventola & Melissa Healey

Lighthouse Elementary School Principal: Nina Montez

Beacon Cove Intermediate School Principal: Pamela Buckman

NON-Board Positions:

Adopt-A-Class: Randi Karmin & Kristin Gamble

Spirit Night Coordinators: Courtney Roog & Blaire Teeters Crotty

TSAW Committee Chairs: Jamie Gilbert & Keri Morrison

Teacher Liaisons: TBD (LES) & Ali Farris (BCI)